



# City of Newfolden

We are glad you chose to make Newfolden your home. Newfolden offers a high quality of life and is rich with opportunities for growth, enjoyment and development.

*Welcome Home!*

**City Administration  
Newfolden City Hall**

145 East First Street  
P.O. Box 188  
Newfolden, MN 56738  
Phone: (218) 874-7135  
Fax: (218) 874-7136  
newfolden@wiktel.com  
[www.ci.newfolden.mn.us](http://www.ci.newfolden.mn.us)

**City Staff**

**City Administrator:**

Tammy Hansen  
218-874-2145

**Utilities Superintendent:**

Jason Bring  
218-874-7138  
218-686-7246

**Law Enforcement**

**Sheriff's Department:**

Deputy Adam Gast  
Marshall County Sheriff Office  
218-745-5311 (non-emergency)  
911 (Emergency)



## **Elected Officials**

### **Mayor**

Lori Warne

### **City Council Members**

Mark Augustine

Melissa Bjorgaard

Darin Jacobson

Adam Gast

The Council meets the first and third Monday of each month at 7:00 p.m. at the Newfolden Community Center, 145 East First Street. When the meeting falls on a holiday, the meeting is held on that Tuesday. All meetings are open to the public. If you wish to be on the agenda, contact City Hall by noon on the Thursday prior to the meeting.

## **Fire Department / EMS**



The City of Newfolden is serviced by a highly trained volunteer fire department. The department is equipped with the most current firefighting equipment and continues to upgrade as technology continues to advance. In addition to the fire department, Newfolden hosts an excellent first responder squad which consists of several community members. The first responder squad services the City of Newfolden and surrounding townships as well. Newfolden is located 20 minutes away from the nearest hospital and the first responders have been critical over the years in providing lifesaving services until the ambulance arrives. The Newfolden Fire & Rescue squad can be dispatched for an emergency by calling 911.



## Garbage Service



The City of Newfolden contracts garbage collection services. Garbage service is provided by Spruce Valley Enterprises of Middle River, MN 56737. Garbage is picked-up once per week. The current pick-up day is Wednesday, please have your garbage set out and secure in garbage can, bags, or boxes not later than 4:00 a.m.

The City of Newfolden sponsors a “Spring Clean-Up” day each May for residents. Dumpsters are available for garbage items that are not accepted by your weekly refuse service. Please contact the City Administrator’s office at 218-874-7135 for more information or scheduled dates.

Recyclable material can be placed in the recycle bins located on the lot behind the City Shop and Jason’s Car Wash. Items that are accepted include glass, plastic, aluminum, tin, and paper. Recycling is provided by KaMar Recycling in Karlstad. They can be contacted at 218-436-3130. Please be advised that the City of Newfolden is charged for articles placed in the recycling bins marked for another purpose.

The City operates a dump-site for brush, leaves, and tree-limbs. A key to this site can be picked up at the Newfolden City Administrator’s office. Any abuse or illegal dumping may result in the closing of the site

The County operates a demolition landfill located on Highway 75 approximately 4½ miles South of Argyle, Minnesota and 5½ miles North of Warren, Minnesota. The site is open Thursdays from 8:00 a.m. – 4:30 p.m. May through October. Additional information can be given by Don Matz, Marshall County Solid Waste Coordinator at 218-745-6007 or 218-201-0313.



## City Utilities



Electric, water, and sanitary sewer are provided by Newfolden Public Utilities. Residents receive monthly utility bills, which must be paid by the 20th of each month. For questions regarding utility bills or services, call the Newfolden City Administrator between the hours of 5:00 a.m. and 1:00 p.m. Monday through Friday at 218-874-7135. For after hours or weekend emergencies with regard to the utilities, call 218-874-2145 or 218-686-7246 or 218-686-1180.

The City needs to be notified promptly of any new customer, name change or address change information. In addition, there will be \$25.00 service charge for service disconnection or reinstatement. All rental property utilities shall remain in the name of property owner per City Ordinance. A copy of the Utility Ordinance and Utility Rate schedule can be accessed on-line at [www.ci.newfolden.mn.us](http://www.ci.newfolden.mn.us) or by contacting the City Administrator’s office.

New construction will pay a one-time water access charge (WAC) of \$150.00 and a sewer access charge (SAC) of \$250.00. These fees may be waived by the City Council as part of the Newfolden Home Incentive Program.



### Cable Television Services



Cable television service is provided by Sjoberg's Cable TV located 315 North Main Avenue, Thief River Falls, MN 56738. They can be reached at (218) 681-3044. For information on specific services provided, please contact them directly.



### Telephone and Internet Services



Telephone and Internet services are provided by Wikstrom Telephone Company located at 212 South Main Avenue, Karlstad, MN 56732. They can be reached at (218) 436-2121.

For information on specific services provided, please contact them directly.



### United States Postal Service / Local Mail Service



The USPS determines which residents and business are able to receive mail delivery to their door. If the USPS determines they do not provide home delivery at your location, they will provide a Post Office Box to you, at no charge. Please contact the Newfolden Post Office at 874-4451 for more information regarding your mail delivery and their hours of operation.



### Zoning Permits



Zoning permits are required for construction in the City of Newfolden. The City of Newfolden has not adopted state building codes and, therefore, does not inspect for compliance of particular of state codes. However, a zoning permit informs the County Assessor of activity influencing the valuation of local properties within the City of Newfolden. Zoning permits are \$15.00 and can be downloaded on-line at [www.ci.newfolden.mn.us](http://www.ci.newfolden.mn.us) or by contacting the City Administrator's office. **Also, for any type of digging you plan to do on your property, you must notify Gopher State One at (800) 252-1166 at least two days in advance of when you plan to start your project.** In addition to other construction projects, this is required for the planting of trees, shrubs, etc. Please be prepared to give Gopher State your address and the nearest intersecting street. They will take care of notifying all of the various utilities.



## **Motor Vehicle Registration**

To update your address information or renew your driver's license, the Marshall County Motor Vehicle Registrar is located in the Marshall County Courthouse at 208 East Colvin Avenue in Warren, Minnesota. They can be reached at 218-745-4960. The nearest Department of Motor Vehicles Office is located at the Pennington County Courthouse at 101 Main Avenue North in Thief River Falls, Minnesota. They can be reached at 218-683-7020.



## **Election Information**

The City of Newfolden has adopted the mail-ballot method in an effort to comply with the Help America Vote Act. You must register to vote or update your address with the Marshall County Auditor's office at 218-745-4851. If you wish to vote at a polling place, the polling place for City of Newfolden residents is located at Marshall County Courthouse at 208 East Colvin Avenue in the Warren, Minnesota. To be eligible to vote, a person must be a U.S. Citizen, be 18 years of age or older on the day of the election, and a Minnesota resident for 20 days. Citizens are encouraged to register prior to Election Day. Information required for registration includes name, address, date of birth, address of previous registration, date and signature of applicant. Election Day registrants must provide one of the following proofs of residency; driver's license, learner's permit or identification card with current address, a witness, prior registration, student identification or a utility bill (gas, electricity, telephone, cable, solid waste, water or sewer) showing voter's name and current address.



## **Parking Regulations**

No vehicle shall be parked overnight in the Downtown Business District on any day. No vehicle shall be parked or allowed to stand for more than 24 hours on any of the public street or alleys in the City. Violations of these Parking Regulations will result in a penalty to the owner or operator of the vehicle parked in violation.



## Newfolden Schools



### Marshall County Central School District Number 441

Marshall County Central School District offers the residents of the Newfolden area the opportunity for life-long learning. From early childhood education through 12<sup>th</sup> grade and community education, the District meets the needs of young, emerging, and adult learners. The District provides K-3<sup>rd</sup> grade learning at the Viking, Minnesota campus. 4-12<sup>th</sup> grades are housed in two separate building located in Newfolden. The District offers enhanced programming for public students in the area of art, computer technology, industrial technology, family and consumer science, Spanish, vocal and instrumental music, physical education, and counseling services.

Jeffrey Lund, Superintendent  
218-874-7225

Newfolden High School  
310 West Minnesota Avenue, Newfolden,  
218-874-7225

Viking Elementary School  
218-523-4425

Newfolden Elementary School  
218-874-8805



### Summer Programming / Recreation



A summer recreation program is available to all children in the area. Activities include, but are not limited to: T-ball, softball, archery, golf, tennis, soccer, swimming lessons, and basketball and football camps. Information is made available by the end of May detailing programming, schedules, and related fees.



### Tri-Community Living At Home Block Nurse Program / Newfolden Senior Center

The Newfolden Senior Center and Living At Home Block Nurse Program office is located in the Newfolden Community Center. Many programs and services that promote senior social, emotional, and physical well-being are provided. Contact the LAH/BNP program coordinators for more information at: 218-874-2256 or lahbnp@wiktel.com



## Church Information



### **Churches - Evangelical Free**

Evangelical Free Church  
PO Box 86, Newfolden

874-8785

Pastor Gary Barrett

### **Churches - Lutheran AALC**

New Hope Lutheran Church  
PO Box 185, Newfolden

874-6611

Pastor Ollie Urdahl

### **Churches - Lutheran AFLC**

Westaker Free Lutheran Church  
PO Box 187, Newfolden

874-7925

Pastor Phil Rokke

### **Churches - Lutheran ELCA**

Bethlehem Lutheran Church  
PO Box 39, Newfolden

874-7115

Pastor Cathy



## Community Center



The Newfolden Community Center serves as the Newfolden City Hall, Volunteer Fire Department, and Senior Meal Center.

The Newfolden Community Center is also available for meetings and events. The Community Center has a full-facility kitchen and three separate meeting/event rooms. The purpose, profit-status of the organization, and length of time determines the rental fee. Some routine meetings are available at no cost.

**The Community Center is available:**

Sunday—Thursday: 8:00a.m. to 10:00 p.m.

Friday and Saturday: 8:00 a.m. to 12:00 a.m.

**The Community Center is not available:**

New Year's Day • Thanksgiving Day • Christmas Eve and Christmas Day

Contact the Newfolden City office or visit the Newfolden website for a Community Center Policy and Rental Agreement

Room	Four Hours or Less	Over Four Hours
Small Meeting Room	\$17.10	\$28.86
Large Meeting Room	\$22.44	\$34.20
Fireman's Meeting room	\$17.10	\$28.86
Full Kitchen Facilities	\$37.41	\$48.09
Coffee and Tea charge	\$6.41	\$7.48



**City Park / Campground**



The Newfolden RV and Camper Park is available May 10 through November 15.

The RV and Camper sites boast the availability of electricity, water, and sewer. In addition, the campsite offers a toilet facility, picnic shelter, picnic tables, charcoal grills, and garbage service. Payment may be made, in person, at the Newfolden City Office or through the Newfolden utility drop-box.

Rate:	Length of Time:
\$16.04	Daily
\$80.16	Weekly
\$240.47	Monthly
\$748.13	Season





## **Health Care Information**



### **Clinics:**

Sanford Clinic, ER, and Urgent Care  
1720 US Hwy 59  
Thief River Falls, MN 56701  
218-681-4747

Dakota Clinic  
1720 Highway 59 SE  
Thief River Falls, MN 56701  
218-681-4747

Kittson Memorial Clinic  
Karlstad, MN 56732  
218-436-2251

North Valley Health Center  
109 South Minnesota  
Warren, MN 56737  
218-745-4211

### **Hospitals:**

Sanford Hospital  
1720 US Hwy 59  
Thief River Falls, MN 56701  
218-681-4747

North Valley Hospital  
109 South Minnesota  
Warren, MN 56737  
218-745-4211

### **Dentists, Optometrists, and Chiropractor\*\*:**

\*\*Additional services are available by referring to the local yellow pages