



CITY OF NEWFOLDEN

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Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes

November 6, 2023

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, November, 2023.

Present:	Darin Jacobson	Lori Warne	Adam Gast
Absent:	Melissa Bjorgaard	Mark Augustine	
Public:	Mike Adamek	Tim Maurstad	Deb Peterson

- 1) *Motion by Councilmember Jacobson to approve the November 6th agenda. Motion seconded by Councilmember Gast and carried.*
- 2) *Motion by Councilmember Gast to approve the November 6th Consent Agenda. Motion seconded by Councilmember Jacobson and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - a. Park and Recreation:
 - b. Infrastructure:
 - c. Budget: Committee members will present a proposed budget at the November 20th council meeting.
 - d. Public Works:
- 4) A review of the Earned Sick and Safe Time Leave policy was reviewed. A discussion to include pay-out or other options that incentivize not using ESST was had. The policy was table to the November 20th council meeting.
- 5) The council discussed a request by Fire Chief, Cody Underdahl, regarding the posting of 'No Parking Fire Department' signage along the North and West side of the community center. The council will discuss further with Public Works, the Fire Department, and Newfolden Express ownership to consider all options for signage, posting, etc. that will not impede snow removal at these location.
- 6) The council discussed broadening the conservation improvement program rebate criteria for window replacement. Current policy requires Low-E windows. Argon filled and Energy Star rated windows are being considered. Administration was directed to consult with window providers to determine if there is a conversion factor that can be applied which would equate with the Low-E requirement. Will revisit at the November 20th council meeting.
- 7) *Motion by Councilmember Gast to approve the On and Off Sale Liquor license to Tim Maurstad for the month of December. Approval is pending a prorated payment of \$100.00, FEIN, Workman's Compensation and Liquor Liability Insurance certificates. Motion seconded by Councilmember Jacobson and carried.*
- 8) *Motion by Councilmember Jacobson to approve the placement of lawful gambling, by the Marshall County Driftskippers, into the The Hobo Haus (and/or updated name). Approval is pending successful completion of the liquor license application. Motion seconded by Councilmember Gast and carried.*

- 8) Mike Adamek approached the council about the purchase of the Brian Rokke building on Minnesota Avenue. This space is being leased to the MCC Foundation and Kjarsti Qualley for a Candle and Artisan boutique. Mike asked the council about their vision for businesses in Newfolden and whether there is a chamber or business round table. Mike was encouraged to coordinate a committee of business representatives. The council would be interested in participating and would like to hear how local businesses could be further supported by the city.
- 9) An invitation was brought by the Tri-Community Living At Home Block Nurse Program for an event in recognition of Dementia Caregivers Month. Participation by the council was encouraged. The event will be held on November 16th at 6:00pm at the Newfolden Community Center. Please RSVP by Tuesday, November 14. To date, the City Administrator and Mayor Lori Warne have indicated their intent to participate.
- 10) *Motion by Councilmember Jacobson to approve the submitted claims and timesheets. Motion seconded by Councilmember Gast and carried.*
- 11) *Motion by Councilmember Gast to adjourn the meeting at 8:30pm. Second by Councilmember Jacobson and carried.*

Lori Warne
Mayor

Tammy Hansen
City Administrator

