



CITY OF NEWFOLDEN

PO Box 188
145 East First Street
Newfolden, MN 56738
(218) 874-7135 Phone
(218) 874-7136 Fax
newfolden@wiktel.com
www.ci.newfolden.mn.us

Mayor: Lori Warne * City Administrator: Tammy Hansen

Minutes

November 20, 2023

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, November 20, 2023.

Present: Darin Jacobson Lori Warne Adam Gast Melissa Bjorgaard Mark Augustine
Public: Dee Kujava Matt Stane Jeff Lund

- 1) *Motion by Councilmember Augustine to approve the November 20th agenda. Motion seconded by Councilmember Bjorgaard and carried.*
- 2) *Motion by Councilmember Gast to approve the November 20th Consent Agenda. Motion seconded by Councilmember Jacobson and carried.*
- 3) Committee Reports:
 - a. Fire Department:
 - a. Park and Recreation:
 - b. Infrastructure:
 - c. Budget: A proposed budget was presented to the board for review and discussion. To be added to the December 4th council meeting for amendment or approval.
 - d. Public Works:
- 4) *Motion by Councilmember Augustine to rescind the current Sick Leave Policy, adopted in October of 2004, and replace with the proposed Safe and Sick Time Policy as presented. Motion seconded by Councilmember Bjorgaard and carried.*
- 5) *Motion by Councilmember Gast to update the Conservation Improvement Rebate requirement for windows. Eligible window rebates will be required to have a U-Factor equal to or less than 0.30. Motion seconded by Councilmember Augustine and carried.*
- 6) *Motion by Councilmember Augustine to approve the proclamation, presented by Mayor Warne, to declare December 1 Ron Kragness day. A framed copy of the proclamation will be presented to Ron on December 1 at the Hobo Haus. Motion seconded by Councilmember Gast and carried.*
- 7) A final hearing will be held for the Newfolden Flood Prevention Project on Monday, December 4 at 9:30 am at the MSTRWD office. All councilmembers are encouraged to attend.

- 8) Tri-County EMS representatives, Dee Kujava and Matt Stane, provided an update on capital projects specific to the Newfolden squad. The Newfolden ambulance required \$19,000 in repairs this year and is in need of replacement. It was requested that the council consider allocating a portion of the state provided Safety Aid, to be received in December, to Tri-County EMS Services for this purpose. A decision will be made pending a presentation which will be provided by the Newfolden Fire Department at the December 4th council meeting.
- 9) Jeff Lund presented a visual diagram to further explain the expected traffic patterns for bus, staff, and parent traffic to the new school addition. Traffic is not expected to be a problem at this location. The situation and traffic patterns will be monitored. Further plans may include reducing traffic to a 20 mph school zone from the bus garage to the RIC office, 15 minute parking on both sides of the road, and a larger no parking zone to improve visibility at the intersection of Minnesota Avenue and Second Street.
- 10) *Motion by Councilmember Augustine to approve Resolution 112023-Assessing Charges to the 2024 Property Tax Roll. Motion seconded by Councilmember Jacobson and carried.*
- 11) *The Council reviewed and discussed an email by Heather Bjorsness regarding the ongoing daycare shortage in Newfolden. Newfolden has one licensed daycare at this time. The council discussed the possibility of provided incentives to home based daycares and the possibility of a Latch-key program with the school expansion. We will research this more and keep it as a standing agenda item moving forward.*
- 12) *Motion by Councilmember Augustine to approve a donation of \$100 to sponsor a Freeze Player of the Night for the 2023/2024 season. Motion seconded by Councilmember Jacobson and carried.*
- 13) *Motion by Councilmember Bjorgaard to approve the City Administrator time off request for November 22, 24 and 27. Motion seconded by Councilmember Gast and carried.*
- 14) *Motion by Councilmember Jacobson to approve the submitted claims and timesheets. Motion seconded by Councilmember Bjorgaard and carried.*
- 15) *Motion by Councilmember Augustine to adjourn the meeting at 8:40pm. Second by Councilmember Gast and carried.*

Lori Warne
Mayor

Tammy Hansen
City Administrator