



# CITY OF NEWFOLDEN

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Mayor: Lori Warne \* City Administrator: Tammy Hansen

## Minutes

December 4, 2023

The meeting of the Newfolden City Council was called to order by Mayor Lori Warne at 7:00 PM on Monday, December 4, 2023.

Present: Darin Jacobson                      Lori Warne                      Adam Gast                      Melissa Bjorgaard  
Absent: Mark Augustine  
Public: Cody Underdahl

- 1) *Motion by Councilmember Bjorgaard to approve the December 4<sup>th</sup> agenda. Motion seconded by Councilmember Gast and carried.*
- 2) *Motion by Councilmember Jacobson to approve the December 4<sup>th</sup> Consent Agenda. Motion seconded by Councilmember Bjorgaard and carried.*
- 3) Committee Reports:
  - a. Fire Department:
  - a. Park and Recreation:
  - b. Infrastructure:
  - c. Budget:
  - d. Public Works:
- 4) Councilmember Gast provided a summary of the final public hearing of the Newfolden Flood Prevention project. A consensus to approve bidding of the final stage of the project was had.
- 5) Councilmember Gast presented information he gathered from a local daycare provider. Ideas for incentivizing home daycare locations within the City of Newfolden were discussed. Daycare shortage will remain a standing agenda item to facilitate further discussion and decision-making.
- 6) The December 18<sup>th</sup> council meeting has been rescheduled for Wednesday, December 20<sup>th</sup> at 6:00PM.
- 7) *Fire Chief, Cody Underdahl, informed the council of two projects that are pending and would benefit from the public safety allocation received by the State of MN. Motion by Councilmember Gast to allocate the public safety money as follows:*
  - a) \$5,359.00 Newfolden Fire Department
  - b) \$10,000.00 Tri-County EMS – Newfolden ambulance replacement*Motion seconded by Councilmember Jacobson and carried.*
- 8) *Motion by Councilmember Jacobson to approve \$20 in Newfolden Bucks to current City staff for a holiday recognition. Funds to be taken from the Electric-Donation fund. Motion seconded by Councilmember Gast and carried.*

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9) *A review of the 2024 budget was provided. Resolutions were approved as follows:*

- a) *12-18-23- Setting 2024 Employee Compensation; Motion to approve by Councilmember Gast. Motion seconded by Councilmember Bjorgaard and carried.*
- b) *12-18-23A - Establishing and Adopting the Final Operating Budget for the 2024 General, Fire, and Enterprise Funds; Motion to approve by Councilmember Jacobson. Motion seconded by Councilmember Gast and carried.*

<b>FUND</b>	<b>REVENUES</b>	<b>DISBURSEMENTS</b>
GENERAL	\$247,300.00	\$243,447.00
FIRE	\$56,243.00	\$55,540.00
ELECTRIC	\$424,253.00	\$415,429.00
WATER	\$101,734.00	\$98,520.00
SEWER	\$67,467.00	\$66,145.00

- c) *12-18-23B - Establishing an Administrative Schedule of Fees for the City of Newfolden in Year 2024; Motion to approve by Councilmember Bjorgaard. Motion seconded by Councilmember Gast and carried.*
- d) *12-18-23C - Approving the Designation of Said General Fund Balance Carryover; Motion to approve by Councilmember Gast. Motion seconded by Councilmember Jacobson and carried.*
- e) *12-18-23D - Approving the End of Year Purchase/Sale of Investments and Fund Transfers; Motion to approve by Councilmember Jacobson. Motion seconded by Councilmember Gast and carried.*

8) *Motion by Councilmember Bjorgaard to approve the submitted claims and timesheets. Motion seconded by Councilmember Jacobson and carried.*

9) *Motion by Councilmember Gast to adjourn the meeting at 8:30pm. Second by Councilmember Bjorgaard and carried.*

Lori Warne  
Mayor

Tammy Hansen  
City Administrator